SAC Agenda Oct 10, 2017 9am-10am Old Main Conference Room (1B85)

The mission of the A&S Dean's Staff Advisory Committee is to address issues of importance to Arts and Sciences staff; to give timely feedback and make recommendations to the Dean; to facilitate communication within the College; and to build community among Arts and Sciences staff and faculty.

Meeting with Interim A&S Dean White

Introductions

<u>Charge from the Dean</u> – what would he like us to focus on this year? How can this committee assist with A&S Strategic Planning?

Follow up from July meeting:

<u># of A&S Staff</u> (from S. Hammonds)

Currently, 325 staff positions within the CAS - 155 of those are classified, remaining 170 are University Staff; 298 are greater than 50% = full time, 27 positions are less than 50% = part time.

Ideas from July meeting:

Connection to the University or College missions

Staffing; people are overworked

Larger A&S Community meetings. Community meetings helpful for sharing updates; social interaction among staff; could be improved by using a microphone; (activities have been successful; could do more).

Small group meetings to transfer institutional knowledge; could be helped by listserv

Small meetings: necessary for institutional knowledge transfer; people often enter A&S staff work with very little knowledge or support. Formalized trainings by area could be helpful.

Need to make connections with colleagues for knowledge sharing

Template for leaves and replacements is helpful; still room for improvement; easy to miss out on changing processes when out for sickness or other reason.

Possible future topics:

Staff council v SAC: Staff council university wide; perhaps ought to advocate more fervently for staff at legislature level

Staff not appreciated by administration and inadequately represented by Staff Council

Discrepancy classified vs. university staff creates inter-relational and job satisfaction problems