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Appointments For Activities Which Do Not Produce Student Credit Hours

Continuing with previous practice, appointments that do not provide student credit hours (e.g., department chairpersons, department assistants and other non instructional positions) 5F9 BCHHC 697<5F; 98'5; 5-BGHG AA9F G9GG-CB: I B8G'

Tax Liability for Summer Salaries

Summer salaries, including Maymester and Augmester, are added to the normal monthly salary payments for Faculty members who elected to receive their academic year salary over twelve months. The summer salary plus their normal monthly salary will be taxed as a single sum

Faculty Oath Requirement

The laws of the state of Colorado require that people employed to teach in any state university who are citizens of the United States affirm in writing that they will support the constitutions of the United States and of Colorado, and that they will faithfully execute the duties of their employment. Instructors of record must have a signed oath on file before stepping into the classroom. This requirement includes graduate student faculty if they are the 'instructor of record' for the class.

Background Checks

Please follow University policy and your college's practices for verifying and completing Background Checks.

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This section will provide you with the salary information you will need to appoint tenure/tenure track faculty to Summer Session instructional appointments.

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For U' FY i UFZUW\m use the salary schedule issued by your Dean's Office (Dean of your School/College). Consult your Dean's Office for salary processing dates.

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Sc bchi gY academic year position numbers or academic year job codes for summer appointments.

Summer Session teaching appointments must use summer job codes.

- 1105T: Distinguished Professor- Summer Teaching
- 1101T: Professor- Summer Teaching
- 1102T: Associate Professor- Summer Teaching
- 1103T: Assistant Professor- Summer Teaching
- 1104T: Senior Instructor- Summer Teaching
- 1105T: Instructor- Summer Teaching
- 1106T: Principal Instructor- Summer Teaching
- 1445T: Artist in Residence - Summer Teaching
- 1442T: Scholar in Residence - Summer Teaching

***Please note: Teaching Professor track job codes are not available to use for summer 2024, m**